

Town of Bridgewater  
Committee to Save the Bridgewater Village School Building  
Minutes of November 5, 2018

## DRAFT MINUTES

Location: Bridgewater Grange Hall

Date: November 5, 2018

Time: 4:30 pm

Brian called the meeting to order at 4:30 pm

Present: Brian Bontrager, Vicky Young, Bill Young, Hank Smith, and Joni Kennedy

Visitors: Lauren Skaskiw - Plymouth Pre-School and Community Center, Kathleen Dolan - ArtisTree, Beth Robinson- Ottauquechee Health Foundation

Brian asked for a motion to approve the Meeting Minutes from October 30, 2018. Hank made the motion and Bill seconded it. Motion approved.

### **Bullet Points of the Meeting:**

- Lauren Skaskiw - Plymouth Pre-School and Community Center discussed the Birth to Five Grant with our committee. Lauren Skaskiw and Maureen Beauford with Creative lives are available to help support us through the application process. The application is due by December 10, 2018. If all goes as planned and we get approved for a grant we will have until January 2020 to open the licensed daycare facility.
- Hank – First pass at the lease has been sent to the Attorney for review
- Discussion regarding the Child Care Survey and doing a Facebook Ad to reach population. Discussed all the ways we will be sending it out (Schools, list servs, newspaper, Facebook, website, mailing, Pediatricians, and distribution of cards throughout the community and surrounding area).
- Kathleen presented a very nice draft layout of the brochure (tri-fold) for the Bridgewater Community Center that Marie created

### **ACTION ITEMS:**

- Brian will contact Nancy to get on the Agenda for the November 13, 2018 Select Board Meeting
- Lawyer (Nate Stearns) for Lease review – Hank
- **Priority** - Send out Child Care Announcement and Survey – list servs, school (elementary through 12<sup>th</sup>), front porch forum, Facebook Ad, Website, Our Facebook Page, News Papers – Press Release and Ad, Pediatricians, cards distributed throughout

area and businesses.

- **Priority** - Work on Birth to Five Grant Application
- Brian - Fire Marshall Inspection this week
- Mailer
- Review Executive Director Job Description
- Approve Foundation Board Members
- Finalize Brochure for Bridgewater Community Center - Marie
- Diana Mellor, Administrative Manager at Artistree –Website
- Marie Cross Cole, Director of Marketing at ArtisTree – working on designing the postcard for the Child Care Survey mailing, handout and Facebook Ad.
- Lauren Skaskiw will try and coordinate a meeting for us and Brenda Metzler, Birth to Five regarding the Birth to Five Grant Application on Monday, November 12, 2018 at the Plymouth Pre-School.
- Roof
- Heating System Serviced
- Third Proposal
- Walk-through of space with potential renters –??

Our next meeting will be on **Wednesday, November 14, 2018 at 4:30 pm** at the Bridgewater Grange Hall in Bridgewater.

Bill made the motion to adjourn the meeting at 6:30 PM and Brian seconded it. Motion approved.

The Committee meets once a month on the first Tuesday of every month at the Bridgewater Grange Hall at 4:30 PM.

We invite community members to join us at our monthly meetings as we welcome your thoughts and ideas.

Respectfully submitted,

Joni Kennedy