

Town of Bridgewater  
Committee to Save the Bridgewater Village School Building  
Minutes of November 14, 2018

## DRAFT MINUTES

Location: Bridgewater Grange Hall

Date: November 14, 2018

Time: 4:30 pm

Brian called the meeting to order at 4:40 pm

Present: Brian Bontrager, Vicky Young, Bill Young, Hank Smith, and Joni Kennedy

Visitors: Charles Shackleton, Charles Shackleton Furniture

Brian made a motion to approve the Meeting Minutes from November 5, 2018.  
Hank/Charlie seconded it. Motion approved.

Hank made the motion to accept and approve the Executive Directors Job Description.  
Brian/Charlie seconded it. Motion Approved

### **Bullet Points of the Meeting:**

- Hank – Met with the Attorney Tuesday regarding lease review
- Liz Gleason with Rural Economic Development Initiative - Assist with finding grant writers/funding
- Discussion regarding the Child Care Survey- Discussed all the ways it has gone out (Schools, list servs, newspaper, Facebook, Facebook Ad, website, and pediatricians. (Ad and press release in the Vermont Standard November 8, 2018) Press release sent to: Valley News, Times Argus, Mountain Times, Eagle Times, Rutland Herald and Yellow House. Cards to will be distributed to area businesses this week in and around the surrounding area.
- Postcard Mailer – review of layout for postcard mailer
- Reviewed draft layout of the brochure (tri-fold) for the Bridgewater Community Center
- Joni – Overview of Birth to Five Grant – Overview of Core Team Members, we need estimated cost of work (Child Care Licensing Manual to Brian), Organization/Name of Program? (this will be our identity through BFIS), Materials & Supplies list for set up needed

Meeting with Maureen Beauford, Creative Lives and Lauren Skaskiw at Plymouth Pre-School on November 3, 2018

Meeting with Lauren Skaskiw, Plymouth Pre-School and Brenda Metzler, Birth to Five

on Monday, November 12, 2018

- Reach out to Michael Caduto regarding History/Mission section/layout of brochure

**ACTION ITEMS:**

- Brian will contact Nancy to get on the Agenda for the November 27, 2018 Select Board Meeting
- Lawyer (Nate Stearns) Lease – Hank
- Approve Foundation Board Members
- Priority - Send out Child Care Announcement postcard and Survey – Mailing – Joni will send suggested changes to Marie
- Finalize Brochure for Bridgewater Community Center – Joni will email suggested revisions to Marie
- Priority - Work on Birth to Five Grant Application
- Liz Gleason with Rural Economic Development Initiative - For grant writers/funding
- Roof
- Heating System Serviced
- Engineering/Construction Firm to do a complete Assessment of the Building
- Grant – Feasibility Study
- Walk-through of space with potential renters –??

**Tuesday, November 20, 2018 at 4:30 pm** at the Bridgewater Grange Hall in Bridgewater

Brian made the motion to adjourn the meeting at 6:45 PM and Hank seconded it.  
Motion approved.

The Committee meets once a month on the first Tuesday of every month at the Bridgewater Grange Hall at 4:30 PM.

We invite community members to join us at our monthly meetings as we welcome your thoughts and ideas.

Respectfully submitted,

Joni Kennedy