

Town of Bridgewater
Committee to Save the Bridgewater Village School Building
Minutes of October 30, 2018

DRAFT MINUTES

Location: Bridgewater Grange Hall

Date: October 30, 2018

Time: 4:30 pm

Brian called the meeting to order at 4:35 pm

Present: Brian Bontrager, Vicky Young, Bill Young, Hank Smith, Joni Kennedy and Collen Doyle (via telephone conference)

Visitors: Kathleen Dolan, Marie Cole Cross and Diana Mellar from ArtisTree, Michael Caduto, Executive Director of Sustainable Woodstock, Tayo Kirchhof, Executive Director of Ottawaquechee Health Foundation

Additions to the Agenda: Review and approve the Mission Statement
Approve Email address and Website (primary domain) address
Review Child Care Survey and Announcement and make final revisions

Hank made a motion to approve the Mission Statement, Bill seconded the motion.
Motion approved.

Email and Website address - bridgewatercommunitycenter@gmail.com
www.bridgewatercommunitycenter.org Bill made motion to approve email address and primary domain (website) address Hank seconded the motion. Motion approved.

Suggested revisions to survey and announcement – All were in agreement/unanimous/Approved

Bill made a motion to approve the October 16, 2018 meeting minutes. Hank seconded it. Motion approved.

Bullet Points of the Meeting:

- Michael - [Bridgewater Area Community Foundation Mission Statement](#)
To provide a vibrant center where the people of Bridgewater and the surrounding towns can gather as part of a caring, diverse community of people from all ages and walks of life. The BACF fosters education, artistry, commerce, health and wellness, personal growth and connection. We strive to meet the basic needs of all citizens in a resilient space that will continue to serve, and function, when it is needed the most.

●Hank –Birth to Five Grant - On Wednesday, October 24th, 2018 we had a great walk-through the Bridgewater School with Maureen Buford of Creative Lives, Loren Skaskiw, Brenda Metzler (our contact at Birth to Five), Brian and I. We have been recommended for the grant. It's critical that we get the application in by December 10, 2018. If all goes as planned and we get approved for a grant we will have until January 2020 to open the licensed daycare facility.

● Group reviewed and worked on the Child Care Survey and Announcement Discussion regarding advantages of doing a Facebook Ad to reach population.

Discussed all the ways we will be sending it out

Suggestion to send to Pediatricians in the area too

●Michael - On Thursday 1 November Zach and I are meeting with Jessica Richter, a Planner at the Two Rivers Ottauquechee Regional Commission. As part of this meeting's focus, we'll discuss how the Bridgewater Schoolhouse plans will meet some of the critical needs identified in the regional plan, including the resiliency components (energy self-sufficiency, emergency center for food, water and shelter, etc.). This is a preliminary step toward identifying potential funding sources and laying the groundwork for grant applications.

● Tayo - OHF offers community grants to organizations looking to improve the health and wellness of their communities. Examples include handicapped accessibility, health and wellness related programming etc. Community grants will be available again in 2019 and we would encourage BACF to work with OHF on how we can help from a funding perspective – in addition to programming.

● Brian - §106 Preliminary Review Form has been sent in to the Environmental Review Contact is Quinn Mann at 802 828-1357 or Quin.Mann@vermont.gov

●Brian - Fire Marshall Inspection has been scheduled

● Hank & Brian presented at the Select Board Meeting on Tuesday, October 23, 2018

1) Follow up regarding the lease

2) A proposal from Dayco to replace the rubber membrane on the back side of the school roof of \$20,800.00. This quote does not include jet work. The Board approved the use of the insurance funds of \$21,345.00 for the roof work.

3) A revised contract from Robert Buchan, Architect for the feasibility study of the school was presented

ACTION ITEMS:

● **Priority** - Send out Child Care Announcement and Survey – Diana, Marie and Joni list serves, school (elementary through 12th), front porch forum, Facebook Ad, Website, Our Facebook Page, News Papers – Press Release and Ad, cards distributed throughout area and businesses.

● **Priority** - Work on Birth to Five Grant Application

- Brian - Fire Marshall Inspection next week
- Diana Mellar, Administrative Manager at Artistree – Will work on building the website and posting information.
- Marie Cross Cole, Director of Marketing at ArtisTree – will work on designing a postcard for Child Care Survey and prepare a draft layout for the Bridgewater Community Center Brochure
- Tayo – will work on Press Release format
- Press Release and Ad in Vermont Standard- Hank Smith
- Update our Facebook Page with Announcement and Survey -Collen
- Joni will be meeting with Maureen Beauford, Creative Lives and Lauren Skaskiw regarding next step for Birth to Five Grant Application on Saturday, November 3, 2018.
- Lawyer (Nate Stearns) for lease review – Hank
- Roof
- Third Proposal
- Walk-through of space with potential renters –??

Our next meeting will be on **Monday, November 5, 2018 at 4:30 pm** at the Bridgewater Grange Hall in Bridgewater.

Brian adjourned the meeting at 6:20 PM.

The Committee meets once a month on the first Tuesday of every month at the Bridgewater Grange Hall at 4:30 PM.

We invite community members to join us at our monthly meetings as we welcome your thoughts and ideas.

Respectfully submitted,

Joni Kennedy