

TOWN OF BRIDGEWATER
FIRE STATION COMMITTEE MEETING
SEPTEMBER 15, 2020
Draft

Meeting was held by conference call.

Meeting was called to order at 5:31 pm by Bruce Seely, Chair

Present: Josh Maxham, Bruce Maxham Chris Stevens & George Spear (joined at 5:45pm)

Nancy Robinson, Clerk

Additions/changed to agenda: None

Visitors: None

Chris moved to accept the minutes of September 1, 2020 as written. Bruce M. seconded the motion and motion carried.

Bruce S. updated the committee members on his most recent phone conference call with Ed at NBF Architects. Need more information from BACF (Brian Bontrager/Robert Buchan) regarding the Fire Suppression system reservoir capacity. Bruce has sent and will follow up with an email to Brian Bontrager looking for this information.

Reviewed an email from Craig Jewett, Otter Creek Engineering regarding a 50% site plan based on information that had previously been provided.

1. Impervious Surface – project appears to be just under 1acre total which will eliminate the need for Stormwater Discharge permitting. May need to eliminate proposed sidewalk and 1 parking space to greater reduce the need for permitting.
2. Discussion of well sited on west end of Southgate House building, not sure where this information has come from. George will look at his records to see if a well was ever drilled. Would not be usable at this time due to state regulations.
3. Grade of building and possible need for step or ramped area into/out of building, front area will be ramped for trucks to exit/enter.

Discussion of exterior foundation walls, would like them to extend at least a foot above ground level in the truck bays.

VAST Trail runs very close to east side of proposed building. May ask Ed about moving the location of the building to keep away from the trail.

East entrance area may need to be changed to accommodate the exiting and entering of Fire and Emergency vehicles. Will discuss with Craig.

Bruce will put together talking points regarding the above items to discuss with Craig and Ed. Bruce will contact Craig to see if he is available to call into the next conference meeting with Ed, Thursday, Sept 24th at 3:30 pm. Chris may participate in some of the future calls depending on his schedule. Will let Bruce know if any when he is available.

Nancy reported that she has received 4 resumes by today's deadline. Copies will be sent to all committee members for review. If anyone has questions or concerns, they can share them with the committee (reply all) within the next week. Chris will send out a reminder next week to make sure everyone has received and reviewed the resumes. Will follow up with Wayne Leonard for assistance with review and interview process.

Nancy inquired about bond funds and when we should apply for “draw of funds” to have in account to make payment to contractors (NBF & Otter Creek). Will check with Ed and Craig as to how and when they expect payment.

Next meeting is scheduled for Tuesday, October 6, 2020 at 5:30 pm via phone conference call in line.

Being no further business, the meeting adjourned at 6:38 pm.

Respectfully submitted,

Nancy Robinson

Nancy Robinson, Clerk