

TOWN OF BRIDGEWATER

Board of Civil Authority (BCA)
July 18, 2024

DRAFT

Meeting was called to order at 6:00 pm by Greg Jenne, Chair

Present: Donna Williamson, Gloria Martin, Jerry Oppenheimer, Justin Wardwell, Owen Astbury, William Young, Steve Tarleton and Nancy Robinson, Clerk

Additions/changes to agenda: Approval of January 10, 2024 minutes.

Jerry moved and Greg seconded to approve the January 10, 2024 minutes. Motion carried.

Re-organization: Greg Jenne was unanimously nominated as Chair. Motion carried.

Owen moved and Gloria seconded to nominate Donna Williamson as Vice-Chair. Motion carried.

Reviewed and discussed draft Rules of Procedure for Tax Appeals prepared by the Vermont League of Cities and Towns (VLCT). Justin moved to add the following language to 6.1 – add “at least” to the sentence of appointing members for the inspection committee. William seconded the motion.

Reviewed Informational Notice to Appellants also prepared by VLCT. Both notices will be sent to all appellants with hearing schedule.

Discussion of tax appeal schedule. 11 appellants have requested hearings before the Board of Civil Authority. Several evening hearings vs 1 day to hear all the cases. Justin moved to set the hearing schedule for Saturday, August 17, 2024 beginning at 8:30 am until all cases are heard. William seconded the motion. Site visits will be scheduled after the hearings.

Brief discussion of need or requirement for BCA members to recuse themselves from some of the hearings due to family situations and ex parte communications.

Being no further business, Jerry moved and Justin seconded to adjourn at 6:45 pm.

Respectfully submitted,

Nancy Robinson

Nancy Robinson,
Clerk