

**TOWN OF BRIDGEWATER**  
**SELECTBOARD / SEWER COMMISSIONERS MEETING MINUTES**

**October 10, 2023    DRAFT**

**Present:** William O. Young – Chair, George Spear – Vice Chair, Stephen S. Tarleton – Road Commissioner (Board), Melissa Spear – Treasurer, Nancy Robinson – Clerk, Randy Kennedy – Road Foreman & Victoria Young –Administrative Assistant / Lister

**Visitors:** Deb Ogden, Greg Robinson, Gloria Martin, Cindy Ansardy, Bruce Maxham & Ryck Morales -SBA

**Zoom:** Diane Martin

Executive Session – Personnel Per 1 V.S.A. 313 (a)(3) William called the meeting to order at 2:30 p.m. to interview Scott Sherman for a highway employee position. William made a motion to enter executive session with Randy Kennedy & Victoria Young included. Out of Executive session at 3:15 p.m. - recessing until 4:00 p.m. - no action taken as person did not show. Randy left at this time.

William opened the meeting out of recess at 4:00 p.m. - continued in executive session for Personnel with Shawn Davis and Victoria included. Out of executive session at 4:30 p.m. - Shawn Davis – one year review – The Board increased Shawn's pay \$2.00 per hour –bringing him to \$27.00 per hour retroactive to 3 weeks back.

**Call to Order:** William called the Regular portion of the meeting to order at 4:30 p.m.

- **\*\* Additions/Changes to Agenda: VLCT Insurance Policy – Coverage Direction Form**  
We received from our insurance VLCT/PACIF, a form to sign with a decision to increase our Uninsured/Underinsured Motorist coverage with the current \$250,000. coverage or increase to \$10,000,000. Coverage. *“Uninsured/Underinsured Motorist (UM/UIM) is a particular type of auto liability coverage that VLCT PACIF (Property and Casualty Intermunicipal Fund) provides its members. In most municipal applications, it provides additional coverage limits that an injured employee can access, in addition to workers’ compensation. Because of that, the PACIF Board of Directors established a lower coverage limit of \$250,000 per occurrence many years ago. Since this reduced limit differs from our standard auto liability limit of \$10,000,000 per occurrence, the Vermont Department of Financial Regulation has requested that each member direct PACIF as to the specific coverage limit they desire.”* Vicky noted that changing to the 10 million coverage would be an increase to our cost of about \$400.00 a year to the Town. After discussion -William made a motion to keep the current limit of \$250,000. per occurrence. Seconded by Steve – motion passed. The Board authorized Vicky to sign the document electronically for the Board.

**Minutes:** September 26, 2023 – The board reviewed the Minutes and William made a motion to accept the minutes as written – seconded by Steve – the motion passed.

**Ryck Morales, Public Affairs Specialist Office of Disaster Recovery and Resilience - SBA (Small Business Administration)** Ryck gave a short presentation of the SBA and how they can help with the flooding that happened in July. Deadlines to apply (October 12, 2023) are coming soon and wanted to reach out to communities to let people know of what is available for Non-Profits & Businesses.

**Highway Report:** Updates: Bids (2)

1. Freshcoat Asphalt Service – 3 Locations on the Center Road- \$51,770.00 (By Chip Ballou's, By Oak Chapel and about 30' on Braley Road.)
2. Markowski Excavating, Inc – Pearsons RD -\$58,935.25

After discussion -William made a motion to accept these two bids –seconded by Steve – motion passed.

**Access Permit #22-03 Parker/Boisvert Notice of Violation** – Discussion of the failure to complete the conditions of the Access Permit dated August 17, 2022, for the Parker/Boisvert property located at 18 Gold Coast RD. - Gerard & Charmaine Boisvert had submitted a timeline of what they are currently planning to complete the conditions of the Permit. The last step is to either repair or take down the barn that was part of the conditions for the new access to the Parker residence by mid to end of summer 2024. The Board directed Vicky to contact the town attorney to write a letter of violation to the owners of the property. Further discussion of parking on the town road adjacent to this same property recently – Steve had talked to them and told them that they cannot park on the traveled portions of the road. The Town will put up No Parking signs to deter any more violations.

**Treasurer's File:**

- Expense Warrant #24-06- The Board reviewed and signed the Warrant. Cks #2773-2779 & Cks #20837 - #20888. Melissa informed the Board that we have spent \$2.2 million of the \$2.5 million that we borrowed for FEMA expenses. Some of the larger jobs are nearing completion and she will be meeting with FEMA next week hoping to get these jobs into the system so that we can start getting some reimbursements from FEMA.

Discussion of Gorge Road / Dailey Hollow – Road will be closed for at least a month starting October 12, Randy has notified property owners. We also need to get bids for Cobb Hill – the recently discovered flood damage to the bank by the bridge – needs to be rip rapped.

The Town crew will be working on Braley Road, then to Robinson's Road, then to Blanchard Road, then from there to Rogers Road. Deb Ogden asked for clarification of work done on Braley Road. Also has concerns about three dump trucks that she feels have been going too fast on the Center Road. General discussion ensued of FEMA reimbursements and the rock crusher, and Jenne Road temporary bridge, and Here Tis' Bridge.

**Clerk's File:**

- Event/Outside permit at Long Trail Brewery on October 8<sup>th</sup> (this past Sunday) from noon until 5:00 pm. The Board approved the Permit after the event – since notice of the event did not get to the Clerk until October 5<sup>th</sup>.

**Lister Updates:** None

**New Business:** None

**Old / Other Business:** Nancy asked about Randy Squier – Steve said that he quit two weeks ago. Daniel Kennedy was hired for the Highway crew @ \$25.00 per hour – 30-day trial. He will start after October 20<sup>th</sup>. General discussion ensued.

Next Regular Meeting: October 24, 2023

**Visitors:** No comments/questions.

**Adjourn:** Being no further business, William made a motion to adjourn at 5:18 p.m. seconded by Steve – Motion passed.

Respectfully submitted,

Victoria Young

Administrative Assistant