

TOWN OF BRIDGEWATER
SELECTBOARD / SEWER COMMISSIONERS MEETING MINUTES

April 23, 2024

Present: William O. Young-Chair, Stephen S. Tarleton – Vice Chair & Road Commissioner, Owen Astbury – Board Member, Nancy Robinson-Clerk, Melissa Spear –Treasurer, Victoria Young-Administrative Assistant & Lister

Visitors: George Spear, Nope Martin, Cindy Ansardy, Greg Robinson & Josh Maxham

Zoom: Diane Martin, Dennis & Joan Wideman, James Wakefield & Bob Harnish

(Meeting was not recorded- due to human error) My apologies - VY

Call to Order: William called the meeting to order at 6:00 p.m.

- ** Additions/Changes to Agenda: Nancy added two additional Overweight Permits -Goodro Lumber and Romano Trucking

Minutes: March 26, 2024 - William made a motion to accept the minutes – seconded by Owen. Motion passed.

James Wakefield & Bob Harnish – Declaration of Inclusion Presentation – James and Bob gave an overview of the Declaration of Inclusion. The Board reviewed the information that was sent. (See attached). After some discussion – William suggested to table this discussion until the next meeting. To have more time to read the information.

Highway Report:

- Updates- Steve reported that we have the new truck, the road crew are grading and working on culverts. Melissa also updated that we have Fancher Road in the FEMA Portal. Meeting the new FEMA Rep tomorrow.

Treasurer’s File:

- Expense Warrant #17 -Cks #2824-#2832 & Cks #21221-#21268–Board reviewed and signed.
- Payroll Warrant for April- Cks #5146-#5153 & E-Checks #3957-#3977 – Board reviewed and signed.
- **Town Policies to be adopted-** Melissa presented the Capitol Asset Policy and the Fund Balance Policy for the Board to review and adopt. Owen moved to adopt the Capitol Asset Policy – seconded by William. William made a motion to adopt the Fund Balance Policy - seconded by Steve. Both motions passed.
- **FY 2024 Audit** – Melissa informed the Board that she received notice that Pace & Hawley have declined servicing our FY 2024 Audit. They gave suggestions of other firms – of which Melissa has been contacting – but with no responses yet. She will continue to look for a firm to work with.

Clerk’s File:

- Excess weight permits for: Beacon Sales, Casella Construction and Evans Group Inc., Goodro Lumber & Romano Trucking –William signed all Permits.
- Liquor licenses for:

Mountain Brewers 1st class, Mountain Brewers 2nd class
Rippin Inc. (Sunrise General Store) 2nd class
Rippin Inc. (Sunrise General Store) Tobacco License
Rippin Inc. (Sunrise General Store) Tobacco Substitute Endorsement

The Board reviewed Liquor Licenses and William made a motion to approve all – seconded by Steve.

- Clerk's office flooring update- Nancy updated the Board that the plan for the new vinyl flooring for the Clerk's office is cancelled. The type of flooring ordered would not work well with the uneven concrete floor underneath. The payment of \$7,000. Has been returned to the Town. General discussion about what type of flooring (Epoxy) or just carpet. The Board was fine with carpet if the concrete is sealed properly before carpeting is installed. Nancy will ask other carpet stores in the area, get new quotes, and see if they can seal the concrete or if we would need a different contractor to do that.
- Rodent & Skunk update – Rick Kaminski trapped 2 skunks and 1 opossum. No mice have been trapped yet. We will wait one more month to see if we can trap any. Nancy asked Greg Jenne if he could close the holes in the Southgate building where they had burrowed under.
- Clerk's office closure – May 7th for annual training in West Rutland
- LEMP (Local Emergency Management Plan) Adoption – Josh Maxham submitted the LEMP Adoption Plan for the Board to sign. The Plan was signed by the Board.

Lister Updates: Vicky updated that things are going well –Vision is working on our new values and the Listers have been doing road work. Over half of the road work is done.

New Business:

- TRORC –Confirmation of Municipal Planning Efforts- The letter from TRORC was reviewed by the Board. (see attached)

Old / Other Business:

- Summer meetings - May-September- General discussion of meeting times. Meetings will be on the 2nd and 4th Tuesdays of each month, starting at 6:00 p.m. from May through September.
- Next Meeting – May 14, 2024, Melissa asked if we could discuss the Recreation Field on the next agenda.

Visitors: None

Adjourn: Being no further business, William made a motion to adjourn at 7:25 p.m. seconded by Steve – motion passed.

Respectfully submitted,

Victoria Young,

Administrative Assistant