

TOWN OF BRIDGEWATER

SELECTBOARD / SEWER COMMISSIONERS MEETING AGENDA

March 12, 2024

Location: 45 Southgate Loop – Selectboard Room

Present: William O. Young-Chair, Stephen S. Tarleton – Vice Chair & Road Commissioner, Owen Astbury – Board Member, Nancy Robinson-Clerk, Melissa Spear –Treasurer, Victoria Young-Administrative Assistant & Lister & Randy Kennedy – Road Foreman

Visitors: Steve Tarleton, George Spear, Lynne Bertram, Gloria Martin, Cindy Ansardy, Greg Robinson, Tammy Wardwell & Bruce Maxham

Zoom: Dennis & Joan Wideman

Executive Session: Personnel - per 1 VSA 313(a)(3)) None

Call to Order: William called the meeting to order at 4:30 p.m.

Elect Chairperson and Vice Chair – Steve nominated William as Chair – seconded by Owen, William nominated Steve for Vice Chair – seconded by Owen.

- ** Additions/Changes to Agenda: Nancy had two Overweight Permits to add. Melissa added the 2023 Audit and a Budget Status Report.

Minutes: February 27, 2024 Board accepted as written.

Highway Report: Updates: Randy reported that the F550 truck is at Earles Trucking getting new U-Joints. The plow also broke, and Jim is fixing that also. The 2020 Western Star truck is at ATG fixing the transfer case. Not covered under warranty. A new one is \$19,800. with a one-year warranty. To rebuild the old one would take 40+ hours of labor plus parts. With no guarantee. Rebuilt would save us approximately 5K. And could take a month to repair. A new one would be complete in 3 days. After discussion, the Board decided to go with a new transfer case –William made a motion to approve installing a new transfer case not to exceed \$22,500.00–seconded by Steve – motion passed unanimously. Randy also said that the new 2024 Western Star truck should be ready next week. William made a motion to accept the quote for the plow package of \$76,750.00 from Viking Cives of VT for the Plow Package – not including the under-body scraper installation of \$2,950.00 which was paid separately. Seconded by Steve, motion passed. The cost of the new 2024 truck after trade-in will be \$192,363.00. Melissa is getting quotes for the loan for the truck from Mascoma Bank and Daimler. Mascoma rate is 6.25%, Daimler is 6.41% & 6.599% depending on if we pay some up front or not. Have not heard from a third bank yet. Melissa will have more information by next week on that. Randy reported that the roads are in good shape - He had talked to Jim Potter – Pomfret's Road Foreman and they have put \$60k of stone on roads since December. We have put out 2 loads of hardpack and 2 loads of stone. Bridgewater Hollow has eroded back into the bank – hopefully, we can get Dana Noyes in there soon. Randy also noted a wash above Oldenburg's camp on Little Sherburne RD - This will need to be dealt with soon.

Treasurer's File:

- Expense Warrant #14.1 - E-Ck #2814 & Warrant #15 - Cks #21128-21165 & E-Cks # 2815-2819 - Board reviewed and signed.
- Payroll Warrant – February 2024- E-Cks #3913-3934 & Cks #5132-#5137 – Board reviewed and signed.

Also – we have the Audit Report to review and next month we will be having some new policies to adopt – per the Auditors' request.

- Loan Documents- Melissa would like the Board to have a Special Meeting on March 21st at 8:00 a.m. to sign the new truck loan and Vermont Bond Bank Loan - FEMA

Clerk's File:

- Excess Weight Permits for Conn. Valley Trucking, Limlaw Chipping & Land Clearing, St. Pierre Inc. Country Fuels LLC & Dead River. All signed by William.
- Town & Election Overview. Nancy reported that there were 145 Registered Voters at Town Meeting and 348 Voters at the Polls. Nancy thanked the BCA Members, the Ballot Clerks and Collen Doyle for using his sound system for Town Meeting Day. Also, a thank you to Greg Jenne as Moderator – a great job done! Also Thank you to Bill Berry for 16 years as Moderator and David Adams for his 7 years as Constable.

Lister Updates: Vicky reported that Vision has started their work for the Market Update and it is going well- they should be done with the visitations this week.

New Business:

- **BHS - Painting of Historical Society Building** – The Board approved the painting of exterior trim on the Historical building as was informed by the Historical Society.
- **Sewer Plant Boiler Replacement** - William reported that the boiler at the Sewer Plant has failed – it was 38 years old. Dead River was not able to repair it. The Board reviewed two Proposals for replacement. One from Dead River for \$13,460.00 - William reached out to 4 different companies- only heard from one - Jason Potwin (J Potwin Services). The Proposal from J Potwin Services was \$9,659.39. After reviewing both Proposals and discussion - William made a Motion to accept the Proposal of J Potwin Services for \$9,659.39 for replacement of Wastewater Plant boiler seconded by Owen – motion passed.
- **BVFD/Childcare Center Easter Egg Hunt – March 30, 2024** William made a Motion to approve use of the field for Easter Egg Hunt on March 30, 2024 – seconded by Steve- motion passed.

Annual Appointments - *The Board made the following Appointments:*

- Road Commissioner – *Steven S. Tarleton*
- E 9-1-1 Coordinator – *Justin Wardwell*
- Emergency Management Coordinator – *Josh Maxham*
- Fence Viewers - (3) (*Clifford Geno, Andy Bird, Owen Astbury*)
- Planning Commission Member - (1) Bruce Maxham (4-yr term)

Nancy explained that Owen Astbury would need to step down from the Planning Commission because of his new Selectboard member status. Lynne offered to replace Owen on the Board for one year. The

board appointed Lynne for a one-year term. William & Owen will be the Selectboard representatives for the Flood Review Board.

- Newspaper of Record – Vermont Standard
- Physical Posting of Notice Locations – Town Clerks Office, Treasurer’s Office, Bridgewater Post Office & Bridgewater Corners Post Office
- Representative to TRORC (Two River Ottauquechee Regional Commission) *Lynne Bertram*
- Representative to GUVSWMD (Greater Upper Valley Solid Waste Mgt. District) *Lynne Bertram*
- Representative to TAC (Transportation Advisory Committee) - *Road Foreman*
- Rules of Procedure – A new document with Owen Astbury added was reviewed and signed by the Board.

William made a motion to accept all appointments seconded by Owen – Motion passed.

Old / Other Business:

Next Regular Meeting March 26, 2024

Special Meeting on March 21, 2024, at 8:00 a.m.

Visitors: Melissa asked about possibly having only one meeting in April as people will be away - William will be away from April 5th – 22nd - The Board thought this was a good idea and will discuss more at the March 26th meeting.

Adjourn: Being no further business – William made a motion to adjourn at 5:45 p.m.

Respectfully submitted,

Victoria Young

Administrative Assistant